

CIVIL DIVISION**U.S. DEPARTMENT OF JUSTICE**

Personnel Management Branch

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The Civil Division represents the United States, its departments and agencies, Members of Congress, Cabinet officers and other federal employees in a wide range of civil litigation that spans the spectrum of government activities. Each year, Division attorneys handle thousands of cases that collectively involve billions of dollars in claims and recoveries, as well as significant policy and constitutional issues. The Division is the largest legal division (outside of the U.S. Attorneys' Offices) within the Department, employing 1,100 attorneys and support staff throughout six litigating branches.

**Projected No.
of Volunteers:** 30 – 40

**Internship
Location(s):** Washington, D.C.; New York City; and San Francisco. The majority of internships are located in Washington, D.C.

**Application
Materials:** Cover letter, resume, transcript (official or unofficial), preferred location(s), and dates when available

Qualifications: First-year (second semester) and second-year law students.

**Application
Deadline:** Open until filled. The majority of internships will be filled by April 15, 2004.

**Minimum Weeks
Required:** 6 weeks

Salary: Volunteer (without compensation)

Assignments: Research, drafting motions and briefs, and assisting attorneys in all phases of trial preparation.

Web Site: www.usdoj.gov/civil/home.html